

Year 3 Literacy

Remote learning

3.1.21-5.3.21

This week, we are going to continue working on our letters to the Queen.
By the end of this week we'll have our letters ready to post!

Lesson 1

LO: To identify the features of a letter.

Today we are going to learn about the things we should be including when we write our letters.

There are two main types of letter. A formal letter and an informal letter.

You would write a **formal** letter if you were writing to someone you don't know or someone important. In a formal letter it is important to show respect.

You would write an **informal** letter to someone you know. Of course, you still need to show respect but you might use more 'chatty' language. For example, instead of starting with '**Dear** Mum and Dad' you could say '**Hi** Mum and Dad'.

When we write to the Queen, do you think we will be writing a **formal** or an **informal** letter? Why?

We will be writing a **formal** letter to the queen. Have a look at the two letters below. Which one do you think is a formal letter?

Stanbury County Council
17 Union Street
Stanbury
SB1 7EF

Stanbury Primary School
Edge Road
Stanbury
SB1 9SF

Monday 30th January 2016

Dear Mr Mayor,

My name is Martha Stewart, and I am in Class 5P at Stanbury Primary School. I am writing to ask if you would be able to come and open our amazing vegetable patch and school garden, on Tuesday 22nd March at 2pm?

We have been working hard on this area for the last two years and now produce many different crops, which are used in our school dinners. Each class has to look after one section of the vegetable patch and we voted to decide what each class would like to grow; our class chose potatoes. Our head teacher, Mr Barratt, organised a school sunflower growing competition and our class came first. We have also planted hundreds of daffodil bulbs ready for spring.

I really enjoy spending time in our garden because I think that it is peaceful place and a wonderful experience to see things growing.

After the opening, we would like to invite you to a special celebration tea party with our school councillors and school gardener of the year, voted for by the pupils. We really hope you will be able to join us.

Yours faithfully,

Martha Stewart

Martha Stewart

Hi Kerry,

You know the lucky dip bag I bought when we went into town yesterday? Well, you'll never believe what happened when I opened it – there was a broken, copy of the toy instead of the real thing!

I was so shocked and annoyed that I've emailed the company to tell them what I think.

I hope they send me a new one ASAP so I can complete the set.

Was your pack ok? I hope so.

See you soon,

Frankie

This is a formal letter.

What do you notice about the layout?

Is there any differences between this and the informal letter?

A formal letter is usually written like this:

The address of the person you are writing to goes on the top left - that's the Queen.

To start the letter use 'Dear'.

Use an introduction to explain why you are writing.

To sign off in a formal way you would write 'Yours faithfully'

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17 Union Street
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Yours faithfully,

Martha Stewart

Martha Stewart

The address of the person sending the letter goes on the top right - that's you!

The date you are writing goes on the right.

Read my letter to the Queen then work your way through the challenges starting with mild.



Can you spot these features:

- The address of the person I'm writing to
- My address
- The date
- An introduction
- A signing off



In the letter can you spot the prepositions. Remember they are words or phrases that tell you the position of something.

Can you spot the adjectives that I used to describe the pants?



In the letter can you spot the complex sentences? Have a go at writing them the opposite way around. For example:

These knickers are designed for your birthdays although they are perfect for any party becomes

Although they are perfect for any party, these knickers are designed for your birthdays.

Year 3
Elson Junior School
Exmouth Road
Gosport
PO12 4EX

Her Majesty The Queen
Buckingham Palace
London SW1A 1AA

3rd March 2021

Madam,

At school, I have been reading the book 'The Queen's Knickers' and I have found out about all of your different knickers. I would like to tell you about a pair that I have designed especially for you.

These knickers are designed for your birthdays although they are perfect for any party. All over the knickers, there are sparkling, gold sequins. Along the top, there are 20 candles which have pink and white stripes. The candles can be lit but you have to be careful not to burn yourself. The knickers have two pockets on them. If you have left over party snacks, you can put them in your pocket for later. On the back, there is a detachable party hat. It folds down for ultimate comfort. In the middle of the knickers, there is a button which inflates party balloons. The balloons are heavy duty so they shouldn't pop.

I hope you like my design. I have also included a diagram for you to look at.

Yours faithfully,

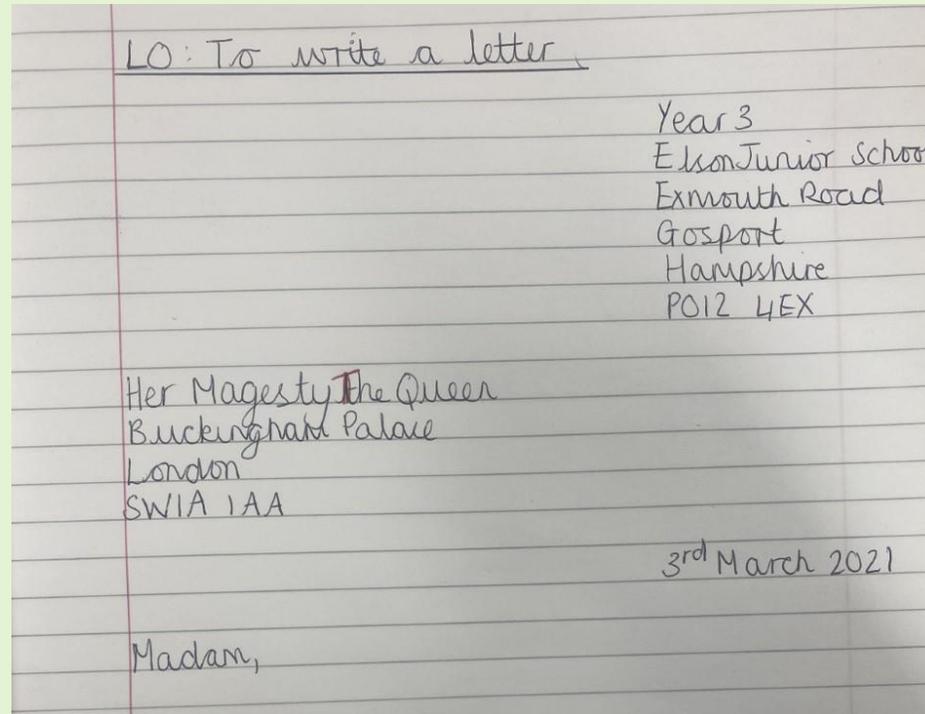
Fred

Year 3, Elson Junior School

Lesson 2

LO: To write a letter.

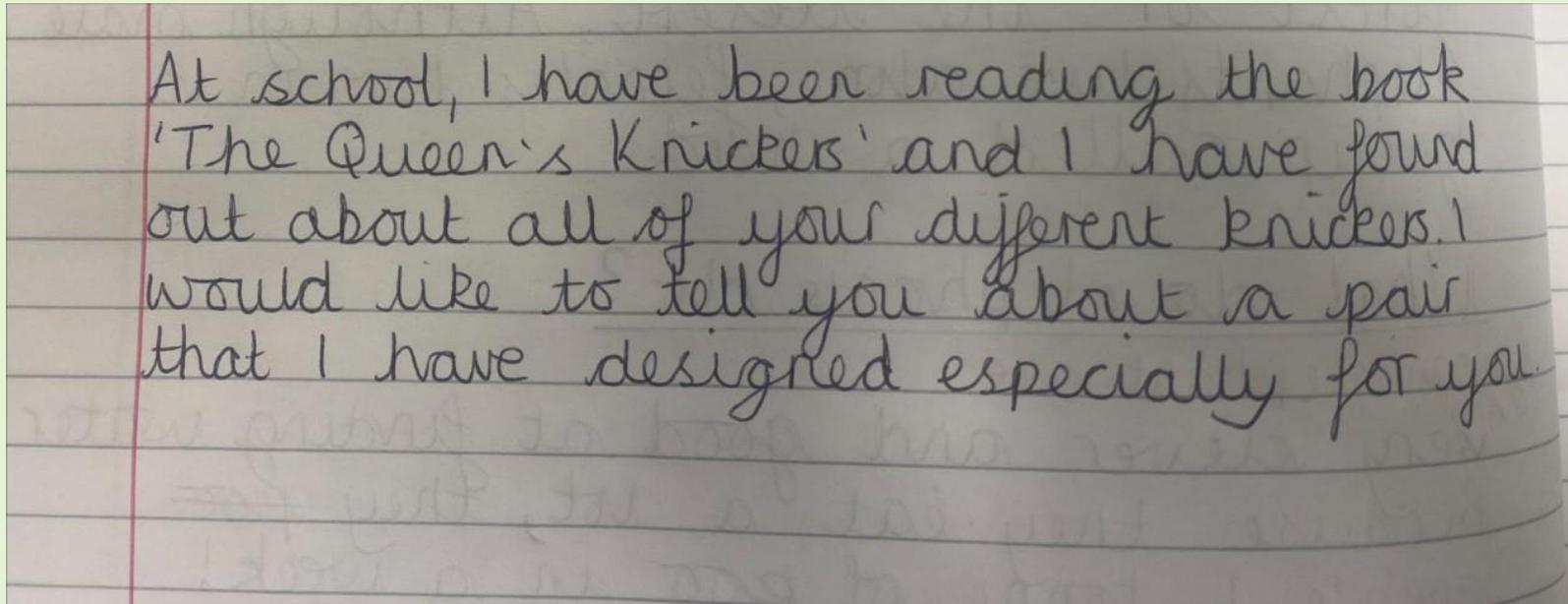
Today we are going to start writing our letters to the Queen! The first thing you need to do is lay out your letter correctly on the page. You can follow my example:



When we write to the Queen it is slightly different to normal because we start with 'Madam' instead of 'Dear Your Majesty'.

Now write your introduction. You can copy mine or you can have a go at writing your own.

If you decide to write your own introduction, it is really important that you explain why you are writing to the Queen and which book we used to help us.

A photograph of a piece of lined paper with handwritten text in cursive. The text reads: "At school, I have been reading the book 'The Queen's Knickers' and I have found out about all of your different knickers. I would like to tell you about a pair that I have designed especially for you." The paper is slightly curved and has a red vertical margin line on the left side.

At school, I have been reading the book 'The Queen's Knickers' and I have found out about all of your different knickers. I would like to tell you about a pair that I have designed especially for you.

Now watch Miss Duffy's video and then choose a chilli challenge. [Teacher Video](#)

Now you are going to start describing the pants that you have designed. Today you need to write about 3 things and tomorrow you will write about 3 more.



First, tell the Queen what the knickers are for.

These knickers are designed for _____.

Now write about one of the features.

Start with a preposition to describe where it is. Then write two adjectives to describe the noun.

For example: *All over the knickers, there are sparkling, gold sequins.*

Diagram illustrating the parts of the example sentence:

- All over the knickers* is labeled as a preposition.
- sparkling, gold* are labeled as adjectives.
- sequins* is labeled as a noun.

Next, write a compound sentence using the conjunction because.

The knickers have _____ because _____

Now write about one more thing. Start with a preposition again.

For example: *Along the top, there are 20 candles which have pink and white stripes.*

Now go back and check that you have included as much detail as you can about the 3 things you have written about. Think 'could I tell the Queen more about this?'

Now you are going to start describing the pants that you have designed. Today you need to write about 3 things and tomorrow you will write about 3 more.

First, tell the Queen what the knickers are for.

These knickers are designed for _____



Now choose the 3 things you are going to describe today and write at least two sentences to describe each thing. Remember to write in as much detail as you can because the Queen needs to know exactly what your design is like. Keep 'telling me more'. Don't forget you can look back at the work you did last week.

Try to include:

- Adjectives to describe your design
- Prepositions (words or phrases to describe the position of something)
- A mixture of sentences including complex sentences

Prepositions

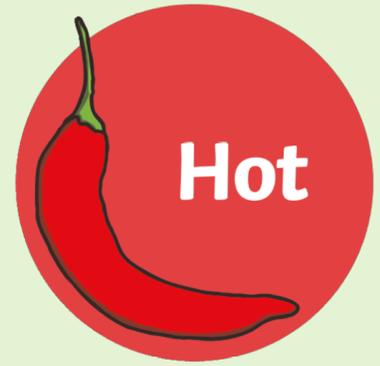
all over	on top	below	above	along the top
in between	next to	around	in the middle	on the back

Now you are going to start describing the pants that you have designed. Today you need to write about 3 things and tomorrow you will write about 3 more.

Remember to start by saying what occasion your design is for. Try and write in as much detail as you can so that the Queen knows exactly what your design is like. You can also use my example to help you.

To be successful you need to:

- Use adjectives to describe
- Add detail using prepositions (words or phrases to describe the position of something)
- Use a variety of simple, compound and complex sentences.



Lesson 3

LO: To write a letter.

Today you are going to continue writing your letter to the Queen.

Start by reading what you wrote yesterday. Does it make sense? If there is anything that you need to change, use a different coloured pen to edit.

All of the challenges today are to continue with your writing.

Remember you already have everything you need. You have your design and your adjectives and you have practiced using preposition and complex sentences.

Choose the three things you would like to write about today and continue writing. Remember to include as much detail as you can about each thing.

Lesson 4

LO: To write and publish a letter.

Today you are going to finish off your letter and then publish it so it is ready to post to the Queen!

To finish off your letter you need a sentence similar to this:

I hope you like my design. I have also included a diagram for you to look at.

You can use the same sentence as me or have a go at writing your own.

Then sign off with

Yours faithfully,

and then write your name and school underneath.

It should look something like this:

I hope you like my design. I have also included a diagram for you to look at.

Yours faithfully,

Fred

Year 3, Elson Junior School

Check the next page to see what to do next.

Now your letter is finished it is time to edit and improve.

First read your whole letter. You might find it easier if an adult reads it to you.

Does it make sense?

If you need to, edit your work in a different colour.

Next, check that you have got capital letters and full stops in the correct places.

Now check your spelling. Have you spelt words like 'they' correctly?

When you are happy with your letter, you can publish it! Use plain or lined paper to write your letter in your best handwriting. Don't worry if you make a mistake, just put a neat line through it. Remember to take your time!

Lesson 5

LO: To publish a letter.

Today you need to finish publishing your letter if you need to.

You also need to create a published version of your knickers design so that you can send it to the Queen with your letter.

If you would like your letter to be posted to Buckingham Palace then **bring it in on Monday**. We will put them all together into an envelope to send off.

Miss Duffy, Miss Simpson and Mrs Hamilton will also write a letter to go in the envelope which will explain what we have been learning about and we will also send the Queen a copy of the book 'The Queen's Knickers'.

If we are lucky, someone at Buckingham Palace will write back!