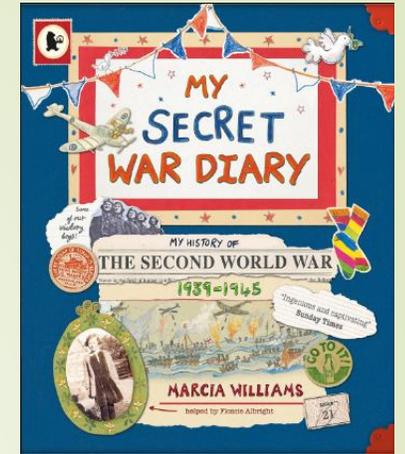


Monday 22nd March 2021

L.O. To identify features of a letter

My Secret War Diary



What are the differences between a formal letter and an informal letter?

On whiteboards, write a list of what you may find in a formal letter and a list for an informal letter. You can work with the person next to you.

Audience: Own choice

Purpose: To communicate

Form: A letter

L.O. To identify features of a letter

Did you include all of the following?

If there are any here that you haven't included then please add them to your list now.

sender's address

greeting

contracted words

date

formal language

chatty language

from or love from

Yours sincerely

their address

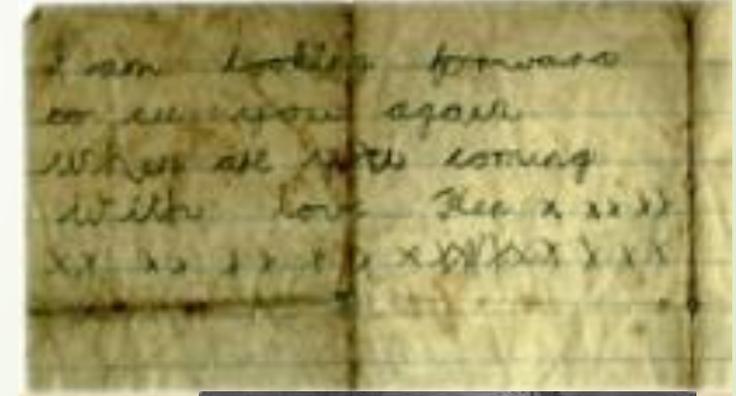
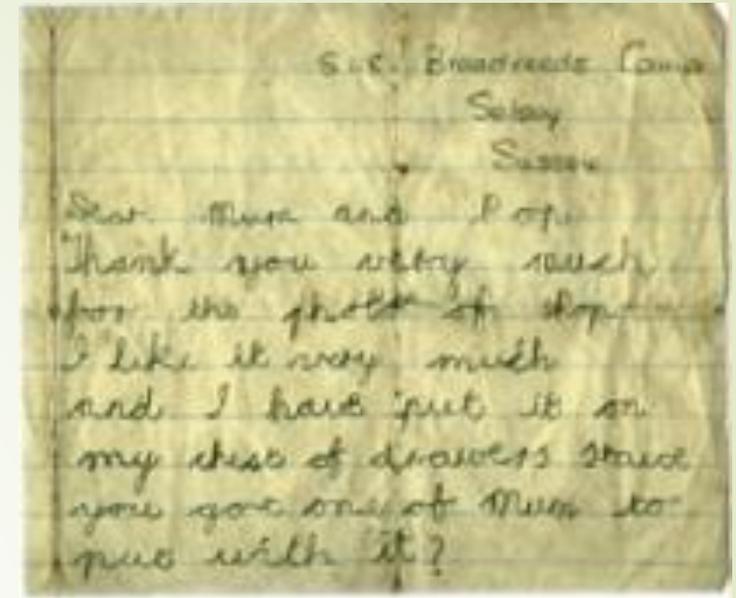
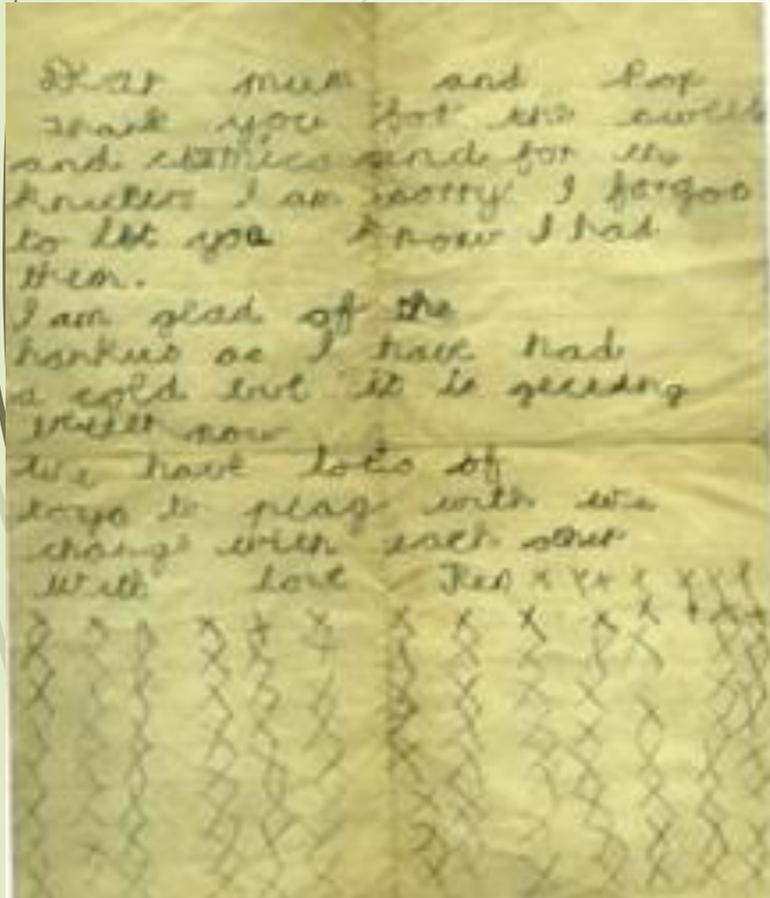
ask questions

Writing a letter as an evacuee

Discuss with the person next to you.

Will your letter be formal or informal?

You will be writing in 1st person and using both past and present tense - why?



L.O. To identify features of a letter

Look at the two letters. Identify which is a formal letter and which is an informal letter.

Highlight around the letters, giving reasons why you think which is formal and which is informal.

Identify the features of each letter.

Highfield Farm
Ashburton
Devon

15th September 1939

Dear Mum

I have arrived safely. I was on my best behaviour in the train, I hope you're smiling reading that! For dinner Mr Jones made rabbit pie, it was splendid. I was so excited to find out that Mr and Mrs Jones have a dog called Scrappy. He is so cute!

Love you

Poppy

xx

Highfield Farm
Ashburton
Devon

Devon County Council
Market Walk
Newton Abbott
Devon

30th August 1939

Dear Sir

Following the announcement yesterday by the Prime Minister, I am writing to offer our home as a safe haven for evacuees. As you can see, we live in a rural area with a large estate. Our sons are now serving in the Army so we have two spare bedrooms that Mrs Jones is starting to prepare ready for whoever needs them.

We look forward to welcoming evacuees into our home soon.

Yours sincerely

Mr Jones

Tuesday 23rd March 2021

L.O. To use fronted prepositional phrases.



Turn these fragments into sentences and punctuate correctly.



Tuesday 23rd March 2021

L.O. To use fronted prepositional phrases.

What is a prepositional phrase?

Look at the following sentences.

Can you identify the prepositional phrases in each sentence?

- 1) Outside the sun still shone, but we was scared.
- 2) Cook let me and Tommy listen to the news in her kitchen.
- 3) Simon was crying under his blanket.
- 4) The two Mums were sitting on the doorstep drinking tea.
- 5) They've got to sleep over the stables and it'll be flipping freezing.

Can the prepositional phrases be moved around in the sentence and still make sense?

Discuss
with your
partner.

L.O. To use fronted prepositional phrases.

Combine information from each column to create three sensible sentences.

Write them in your English book and check you have punctuated them correctly.

Next to the school	Uncle C hid his humbugs
On the floor	We heard war had been declared
In the garden	The evacuees stood waiting
Besides the bench	We found a gas mask
Under the pillow	Tommy and I sat together
Inside the church	I left my diary

Wednesday 24th March 2021

L.O. To build cohesion within a paragraph.



Turn these fragments into sentences by adding more words.



Wednesday 24th March 2021

L.O. To build cohesion within a paragraph.

Explain

Read the two short extracts below. Which one reads more fluently? Which one do you prefer? Give reasons.

- 1) I tried so hard to be brave as we left. The train journey was long but the views of the country were amazing! I wish you could have seen it too. Some of the other children were crying so I tried to cheer them up and make them laugh. I do not know when we will see you again but I will be a good big sister, you will be so proud of me. Stay safe.
- 2) Missing you like mad. Good journey. saw lots of stuff. We eat our sandwiches on the train. Its dark here now.

Change

How can you change the following extract in order for it to flow correctly? Highlight or underline any parts you think need changing and then correct them.

Missing you like mad. Good journey. saw lots of stuff. We eat our sandwiches on the train. Its dark here now.

Create

You are now going to write the first paragraph of your letter home. Decide who you are going to be writing to; this could be a parent, cousin or a friend who have not been evacuated with you.

The first paragraph will be concentrating on saying Goodbye to Mum and the train journey to your destination.

Thursday 25th March 2021

L.O. To write an informal letter.



Rearrange these sentences to make them make sense!



Thursday 25th March 2021

L.O. To write an informal letter.



Today you are going to finish writing your letter home as an evacuee. Re-read your 'create' from yesterday to remind you what you have already written, who you are writing to and the point at which you stopped.

Sentence starters to help you...

Today was...

Firstly, I had...

Next,

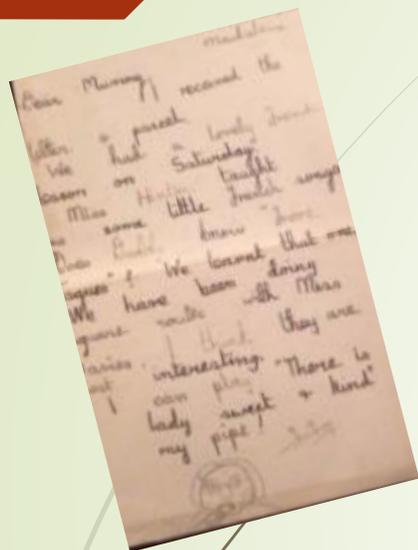
After that,

Finally,

The best thing about today was.....because.....

I was feeling...

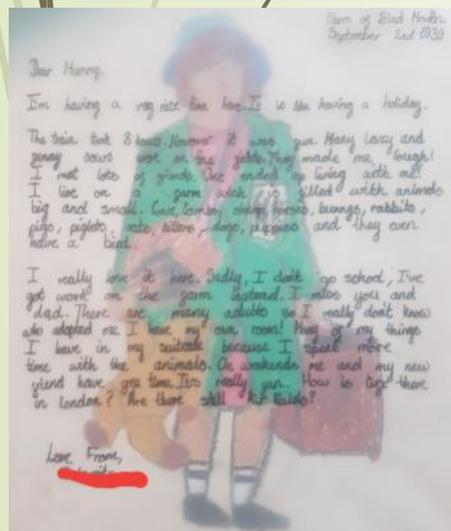
I was thinking...



Audience: Own choice

Purpose: To communicate

Form: A letter





Paragraph 1:
Leaving mum,
train journey,
emotions felt.

Paragraph 2:
Arriving, being
chosen, emotions
felt.

Paragraph 3:
New family, new
home, daily life,
emotions felt.



Friday 26th March 2021
L.O. To edit and publish.

Read back through your letter you have written.

Use the editing card below to structure your editing.

Once we have finished writing and editing our letters we will be publishing them.



Independent editing prompt card



Write



Proof read



Add

said

Revise



Read aloud



Take away



Move it around



Read aloud



Share with someone else

