

In order to **minimise the impact of absence** on your child's education please keep the following in mind:

**Sickness:** If your child has been sick in the night, please inform the school before 0900. They should return to school in line with current guidance available through the school office and detailed on the school website.

**Attendance:** If your child is late in the morning it will be recorded as 'late' after 8.50 and 'unauthorised late' after 9.00am.

**Medical and Dental appointments:** Please try to keep these outside of school hours. If unavoidable during school time please keep time missed to a minimum. Evidence of medical appointments during school time will be required.

**Holidays:** Should be taken in the school breaks; there is no entitlement to holiday in term time. If there are exceptional circumstances requiring a leave of absence during term time then please ask the office for a Leave of Absence Form and an appointment with the Headteacher to discuss this. Application should be made in advance. The school policy is not to authorise holidays during September when children are settling in their classes or during the testing period in May.

**Emergency Contact:** Your contact details are vital in case of emergency; please keep us informed of any changes as soon as possible. We require three emergency contact details of close family and friends to contact in the unlikely event of an emergency.

Aiming for Excellence



## Elson Junior School Home School Agreement

Child's Name \_\_\_\_\_

Signed by:

Child \_\_\_\_\_

Parent/Carer \_\_\_\_\_

Teacher \_\_\_\_\_

Headteacher \_\_\_\_\_

Date \_\_\_\_\_

If you have any questions or concerns, please talk to a teacher, member of staff, Headteacher or Assistant Headteacher - we will always make time for you.

February 2019

### **The School will:**

- Provide an enjoyable, broad and balanced education to enable pupils to reach their full potential.
- Provide a safe and secure environment.
- Encourage children to become active, confident and independent learners who have high standards of behaviour, punctuality and attendance.
- Set homework regularly that is linked to current class work.
- Promote high levels of attendance and call you if your child is absent and we have not heard from you.
- Encourage the children to respect themselves and others at all times.
- Inform parents of their children's progress at regular intervals.
- Provide a range of extra-curricular activities designed to enrich the children's school experience.
- Provide opportunities for families to be involved in their child's learning and school life.
- Endeavour to meet parental needs and concerns.
- Promote and enforce the wearing of the school's Dress Code.
- Strive to create an ethos of excellence.

### **The Family will:**

- Support the Home - School Agreement.
- Take an interest in all work and other activities undertaken by our child and praise their progress.
- Ensure homework is completed and handed in on time.
- Promote home learning opportunities and listen to our child read at least 5 times per week.
- Support the school's policy for managing behaviour.

- Ensure our child attends school regularly and punctually.
- Avoid taking holidays during term time in order to minimise the impact on our child's education and progress.
- Inform the school of the reason for absence before 0900.
- Contact the school if there are any concerns that may affect our child's learning. For example: parent away from home for a while, family bereavement, family break up, death of a pet etc.
- Attend Parent and Pupil Progress Meetings or make an alternative arrangement to discuss our child's progress with the teacher.
- Ensure our child's property is clearly marked, appropriate for school and meets the school's Dress Code.
- Ensure our child has the correct uniform and PE kit
- Keep emergency contact details up to date.

### **The Child will:**

#### **I will:**

- Do my best in all things.
- Follow my responsibility to:
  - Be gentle
  - Be kind and helpful
  - Work hard
  - Look after property
  - Listen to people
  - Be honest
- Talk over any worries or concerns I may have with a teacher or other adult in the school.
- Complete my homework and hand it in on time.
- Come to school each day and arrive on time.
- Keep to the school dress code.
- Listen to and carry out instructions.
- Pass on spoken and written messages between school and home