



---

# SCHOOL POLICY

---

## Non-Smoking Policy



Policy Revision Date	13 <sup>th</sup> August 2025
Review Frequency	Three-yearly
Role / Author	SBM
Governing Body Committee/HT	Headteacher
Date of GB Meeting/HT review for approval	HT (CP) approved 06/10/25
Due with Clerk to Governors (where applicable)	n/a
Governing Body/HT Approval Date	HT approved 06/10/2025
Status (draft / approved)	Approved
Date Policy Due for next review:	Autumn 2028

Note:

*Please ensure tracked changes are used to highlight changes from the last approved version. The document status should be 'Draft'.*

*Once the changes have been approved by the Governing Body, the tracked changes can be accepted and the document status changed to 'Approved'.*

**Elson Junior School**  
**Non-Smoking Policy**



**Policy Review**

The following list must be completed prior to submission to the relevant Governing Body meeting/HT for approval.

Links with other Policies	Health and Safety Policy
Model or Locally Produced	HCC model policy, localised
Are changes to model policy or previous policy clearly identified (e.g. track changes)	
In the view of the HT is the policy related to High, Medium or Low Risk activity to the school	Low risk
What are the likely consequences to school of non-compliance	People unaware that they are unable to smoke anywhere in the school grounds – poor role model for pupils and also increased fire risk.
Are the governors/SLT accountabilities clearly identified	n/a
Are other accountabilities clearly identified	Headteacher and staff responsibilities defined.
Are there any particular issues/risks associated with implementation/operation of policy	No
How will policy effectiveness be evaluated	n/a
How will HT report to governors on effectiveness and when	n/a
When will the policy next be due for renewal (for statutory compliance)	Three yearly review
Does the policy impact on available resources	No

**Elson Junior School**  
**Non-Smoking Policy**



## **Rationale**

Alongside all schools in Hampshire, at Elson Junior School, we believe that smoking is harmful to health and consequently the school is a non-smoking establishment.

Smoking is a health and safety issue for all who use this school and the school has a responsibility to promote a healthy lifestyle. We give a clear message that smoke-free is the norm, provide non-smoking role models and demonstrate the school's commitment.

Throughout this policy, the term smoking includes cigarettes and tobacco-based products. We also include within this term any substitute smoking materials e.g. e-cigarettes and vaporisers. Whilst there is currently no regulation for these items in the UK, they are included for the following reasons:

- To avoid 're-normalising' smoking by removing the visibility of 'cigarettes' from the school site.
- There is concern that electronic cigarettes and other nicotine containing devices may become a gateway to lifelong use of nicotine by young people.
- Removing the issue of 'lookalikes' – is it a cigarette or not? Some e-cigarettes look like real cigarettes and produce a vapour. This avoids confusion.
- Concerns over safety issue of e-cigarettes – as they are currently not regulated, we do not know if they are safe. There are concerns that they may be a fire hazard.
- Most e-cigarettes contain nicotine, which is highly addictive.

## **Aims**

- To establish a healthy and comfortable working environment for pupils, staff and visitors
- To maintain the school buildings and grounds as a smoke-free area.
- Everyone has the right to breathe clean air.
- To help children know and understand the dangers of smoking, and the harmful effects smoking can have on their bodies.
- Provide children with the knowledge and information necessary for them to make responsible choices in relation to smoking.

## **Responsibilities**

The implementation of this policy is the responsibility of the Head Teacher to implement the school non-smoking policy and to ensure that all staff are aware of the policy and how to deal with any reported incidents.

The Head Teacher reports to the governing body about the Non-Smoking Policy and its effectiveness, on request. The Head Teacher ensure that all children, parents and visitors know that smoking or vaping is not allowed in school.

Staff members are expected to inform visitors of the non-smoking policy and will intervene where smoking is seen or reported. However, they are not expected to enter into any confrontation, which may put their personal safety at risk.

The Governing Body support the Head Teacher in all attempts to ban smoking or vaping within our school grounds.

## **Operation**

- Smoking is not allowed anywhere in the school building or grounds, at any time.



## **Elson Junior School**

### **Non-Smoking Policy**

- Smoking is not permitted in any vehicles being used on school business
- The policy applies to all permanent, temporary or voluntary staff, whatever their role in the school.
- The policy applies to all visitors to the school including parents, students, suppliers, building and maintenance personnel. They will be informed that the school is a non-smoking environment when they sign in.
- This policy applies to adults working with pupils, whether on or off the school site.
- Signs are in place around the school site, indicating that this is a non-smoking school.
- Disciplinary action will be taken against staff who fail to comply with this policy.